

**LINCOLN TOWNSHIP-CLARE COUNTY****P.O. Box 239****175 Lake George Ave.****Lake George, MI 48633****[www.lincolntwp.com](http://www.lincolntwp.com)****Dennis Zimmerman, Supervisor****Carol L. Majewski, Clerk****Maggie Carey, Treasurer****Mike Tobin, Trustee****Jerry Bridges, Trustee****APPLICATION FOR ZONING PERMIT – Fee of \$25.00**

Submit completed application to: The Address listed above.

Contact: Richard Hassberger, Zoning Administrator: 313-530-2606 or [zoning@lincolntwp.com](mailto:zoning@lincolntwp.com)**We are not able to process incomplete applications. Please call for assistance if needed.****APPLICANT INFORMATION:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PURPOSE (Check one)**

New Home Construction: [ ] Home Addition/Remodel: [ ] Attached Garage: [ ] Accessory Bldg: [ ] Deck: [ ]

Other (Specify): \_\_\_\_\_

Area in square foot of the ground floor of residence \_\_\_\_\_ Area in square feet of accessory buildings \_\_\_\_\_

Height of new construction \_\_\_\_\_ Length of new construction \_\_\_\_\_ Width of new construction \_\_\_\_\_

**PROJECT LOCATION/PROPERTY IDENTIFICATION**

Tax ID # \_\_\_\_\_ Township Section # \_\_\_\_\_

Recorded Plot or Subdivision Name \_\_\_\_\_

Block # \_\_\_\_\_ Lot # \_\_\_\_\_ Or Attached Legal Description

Property Owner Name \_\_\_\_\_

Property Owner's Phone # \_\_\_\_\_ Address of Property \_\_\_\_\_

Nearest Cross Road \_\_\_\_\_ Directions to Property \_\_\_\_\_

**SITE PLAN INFORMATION \*\*See Attached Sample\*\*** Site Plan (drawing or sketch) **must** be submitted with application.**\*Proposed structure must be staked out and property lines must be staked for the zoning administrator site visit\*** The Zoning Administrator does not determine property lines.

**DISTRICT (Check one)**

R-R Rural Residential	<input type="checkbox"/>	R-1 Low Density Residential	<input type="checkbox"/>	R-2 Medium Density Residential	<input type="checkbox"/>
R-2A Density Residential	<input type="checkbox"/>	R-MF Multiple Family	<input type="checkbox"/>	R-MHC Manufactured Housing Comm.	<input type="checkbox"/>
C-1 Local Commercial	<input type="checkbox"/>	C-2 General Commercial	<input type="checkbox"/>		
I-1 Light Industrial	<input type="checkbox"/>	I-2 Utility Industrial	<input type="checkbox"/>	PUD Planned Unit Development	<input type="checkbox"/>

This permit applies to ZONING ONLY and shall not relieve the applicant from obtaining other such permits as may be required by law.

**FEE OF \$25.00 DUE WITH APPLICATION AND SITE PLAN AT FILING, REGARDLESS OF OUTCOME.**

**Permit Expiration: Per the Lincoln Township Zoning Ordinance #44; Article 2, Section 2.4, C. Permit Withholding, Revocation and Expiration, Pg. 2-3**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_  
**This application must be signed by the property owner or the owner may provide a letter authorizing the applicant to act on their behalf.**  
**By signing this application, the applicant is giving authorization to the Zoning Administrator to enter your property to validate this permit.**

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**FOR INTERNAL USE ONLY**

Date Application was filed \_\_\_\_\_ Case # \_\_\_\_\_

Approval of White Birch Lakes Association Attached	YES _____	NO _____	N/A _____
Property is located on a lake	YES _____	NO _____	N/A _____
Property is located in a High-Risk Erosion area	YES _____	NO _____	N/A _____
Soil Erosion Permit required (within 500 ft. of water)	YES _____	NO _____	N/A _____
DNR/DEQ Permit required	YES _____	NO _____	N/A _____
Application Approved	YES _____	NO _____	
Application Denied	YES _____	NO _____	
Variance from Zoning Ordinance required for project	YES _____	NO _____	

Reason for Denial \_\_\_\_\_

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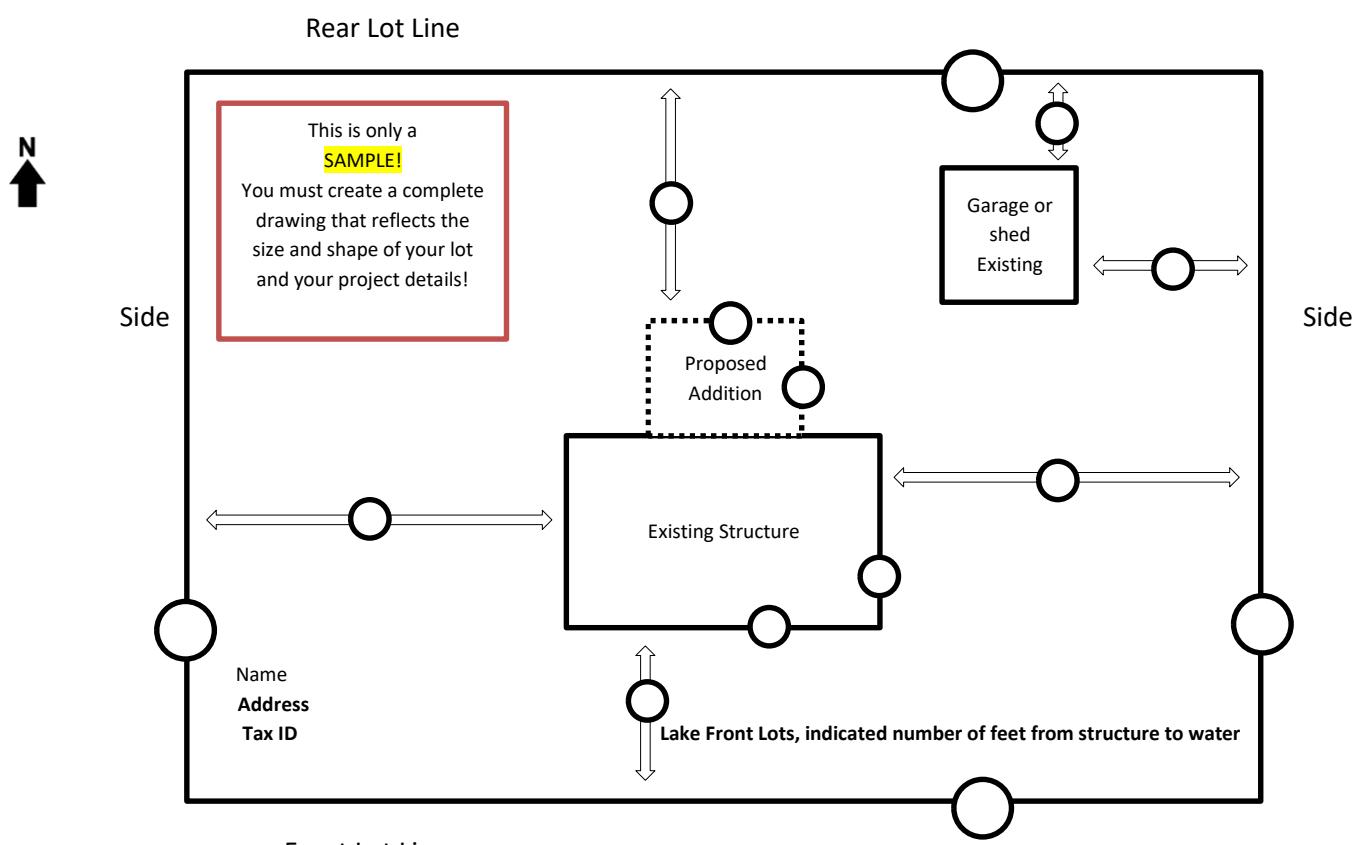
Zoning Administrator

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Date

## BUILDING AND ZONING **SAMPLE** SITE PLAN

1. On an 8.5 X 11 sheet of standard paper (or larger), draw your individual property. Your drawing MUST be to scale and show adjacent street(s) and waterbody if you are Lake Front, with a directional arrow indicating north.
2. Show ALL buildings, mobile homes, garages, sheds and any other structures on your property on the site plan.
3. If the requested permit is for an addition, show the existing structure(s) with solid lines and the addition(s) with dotted lines.
4. After locating all structures on your property, show distances in feet from lot lines (side, front, rear) and for key elements of the plan (as illustrated by the circles  in the sample below). Include length, width and height.
5. Be sure to include property lines, dimensions of property and area of existing residence and area of proposed additions or structures.
6. Sign and date your site plan drawing and include site address and/or tax id number on site plan.
7. Where the shapes of building(s) differ, include measurements for the offsets from the lot lines or other parts of building(s).
8. The drawing below is a SAMPLE ONLY. Your lot and building(s) will differ in size, shape and scale. Your drawing must accurately reflect YOUR property and YOUR project.



Name of Street(s) or Road(s) or water bodies adjacent to property